

Oak Ridge HS Sports Boosters Club Board of Directors Meeting

*March 24th, 2026, 4pm, Zoom*

Minutes

Attendees:

Y Ryan Benander - President Elect  
Y Bill Wagner - Interim Treasurer / Past President  
Pam Gunning - Secretary / Check Signer  
Jennifer Rouen - Check Writer  
Erica Klomp - Check Writer  
Y Thanh Nguyen - Check Signer  
Y Kate Brown - Check Signer / Bank Deposits  
Petro Le Roux - Check Signer  
Y Susan Marcale - Bank Deposits / Check Signer  
Angela Kim - Bookkeeping  
Purneet Kaur - Financial Review  
Jessica Womack - AO coordination  
Mimi Evans - All Sports Pass  
Renelle Maier - Parent Communications  
Y Melanie Quintel - Parent Communications  
Y Ashley Molloy - Square Device Administrator

November Meeting Minutes <https://www.orsb.org/files/ORSBBODMeetingMinutes20251105.pdf> - contact Bill if you have questions, comments, clarifications or corrections.

Meeting Objectives:

- 1) Approve Distribution of General Funds
- 2) Install new officers
- 3) Document meeting in minutes for posting to website

2) General Fund Budget Review

2025/2026 Oak Ridge Sports Boosters Club General Fund Budget

Budget Category	last year	Budget Plan 2025/2026	Year to Date Actuals	(YIP) Yet to be Incurred Projections	Comment
BOY Balance		\$14,521.42		\$30,801.48	General Fund BOFY (7/1/2025) balance
Expense: Accounting	-\$2,200.00	-\$2,500.00	-\$2,400.00		tax filing paid. next is 1099 prep in January.
Expense: Athletic Trainer	-\$18,087.50	-\$19,000.00	-\$9,800.00	-\$10,000.00	Reubin Zuniga, on campus and at EDH Physical Therapy
Expense: Bank Fee	-\$30.00	-\$100.00			estimate based upon previous years fees
Expense: BOD Donations	-\$13,500.00	-\$14,000.00	-\$6,500.00	-\$8,000.00	\$1000 for each BOD volunteer, donated to the teams of their direction.
Expense: D&O and Liability Ins	\$0.00	-\$1,600.00	NO		Opt'ed not to subscribe at this time due to lack of clear need or benefit
Expense: DOJ Charity Registration	-\$200.00	-\$200.00	-\$200.00		Annual registration required to keep 501(c)3 status
Expense: Donation to Teams	-\$39,250.00	-\$25,000.00	-\$12,500.00	-\$12,500.00	after payment of expenses, BOD Donations and start up reserve, balance is donated evenly to all 25 sports teams (\$1000 per team) -1st semester \$500 per team -2nd Semester \$500 per team
Expense: Website	-\$383.64	-\$500.00	-\$183.64		website hosting, domain name registration, occasional website updates (NameHero).
Income: All Sports Pass	\$49,081.00	\$34,000.00	\$39,164.25		ASP purchases are down by about \$10,000 previous years. This is likely due to an unexpected drop in home football games to just 5 home games because Davis HS dropped their FB program late last year after we'd already set the ASP price. 2026/2027 price TBD
Income: Bank Interest	\$13,076.83	\$13,000.00	\$7,141.49	\$5,725.00	from money market account, certificate of deposit and credit card rewards
Expense: misc office supplies			-\$228.33		new Columbia Bank check stock and deposit stamps
EOY Balance		-\$1,378.58		\$5,832.84	General Fund projected EOFY (6/30/2026) balance

3) General Fund Donations - 2nd Semester

i. Volunteer Recognition of Board Members \$500 per BOD member to preferred teams = \$8000 total

Ryan Benander - Women's Flag Football  
 Bill Wagner - Wrestling  
 Pam Gunning - Women's Lacrosse  
 Jennifer Rouen - Dance  
 Erica Klomp - Baseball  
 Thanh Nguyen - Women's Tennis  
 Kate Brown - Football (Sports Med)  
 Petro Le Roux - Swim & Dive  
 Susan Marcale - Dance  
 Angela Kim - Cheer & Stunt  
 Purneet Kaur - Men's Soccer  
 Jessica Womack - Baseball  
 Mimi Evans - Cheer & Stunt  
 Renelle Maier - Wrestling  
 Melanie Quintel - Wrestling  
 Ashley Molloy - Football

Team	Number of Volunteers	Donation Amount #Vol x \$500
Baseball	2	\$1000
Cheer & Stunt	2	\$1000
Dance	2	\$1000
Flag Football Women	1	\$500
Football / Sports Med	2	\$1000
Lacrosse Women	1	\$500
Soccer Men	1	\$500
Swim & Dive	1	\$500
Tennis Women	1	\$500
Wrestling	3	\$1500
Total	16	\$8000

ii. General Donation to All Teams: \$500 to all 25 teams = \$12,500 total

#### 4) 2026/2027 Leadership

President - Ryan Benander  
Treasurer - Bill Wagner  
Secretary - Pam Gunning

Check Writer - Jennifer Rouen  
Check Signer - Petro Le Roux  
Check Signer - Thanh Nguyen  
Check Signer / Bank Deposits - Kate Brown  
Bank Deposits / Check Signer - Susan Marcale  
Bookkeeper - Angela Kim  
Square Devices, PayPal QR Codes, FB Snack Shack Cash Counting - Ashley Molloy  
All-Sports Pass Coordinator - Mimi Evans  
Parent Communications - Melanie Quintel  
Independent Parent Financial Review - Purneet Kaur

#### 5) President's Message - Ryan Benander

Ryan grew up in EDH participating in multiple youth sports programs Jr Trojans FB (from inaugural year through Jr High), EDH Taz Swim Team, EDH Wrestling Club, Mother Load Rugby), was a 3 sport Trojan Athlete (Football, Wrestling, Swimming), graduating from Oak Ridge in 2008. Ryan played football for Cal Poly SLO, majoring in Biomedical Engineering. Ryan and his wife Kelsey (also an Oak Ridge Alum) have 2 young boys (future Trojans), live in EDH, and Ryan has been an active coach in both the Oak Ridge Tackle and Flag Football programs for the past 10 years. Ryan is excited about the opportunity and looking forward to working with the Boosters team at the next level.

#### 6) Schedule / Calendar

March 27 - April 6 - Spring Break  
May ? - Incoming Freshman Night 6pm (All Sports Pass, Parent Meeting Presentation)  
May 22 - Last Day of School / Graduation  
**May 29 - Last Day of ORSB Business for 25/26 year (AO Closes)**  
June 30 - close the books  
July - Summer Break  
**August 3 - First Day of ORSB Business for 26/27 year (AO Opens)**  
August 10 - First Day of School  
August ? - Fall Sports Parent Meeting and Open House

#### **Last Check Cycle of 25/26 School Year week of May 18**

(heads up) possible accelerated cycle week of May 25 for urgent checks  
Emergency Check Requests during Summer (June - July) -> contact Ryan Benander

#### 7) Other Discussion - none

#### 8) Adjourn 4:30pm