

# Oak Ridge HS Sports Boosters Club Board of Directors Meeting, November 5, 2025

## Minutes

Call to Order over Zoom: 7:00pm

### Attendance (X Present)

|   |                 |
|---|-----------------|
| Pam Gunning , Secretary                             | , W LaCrosse    |
| xThanh Nguyễn , Check Signer                        | , W Tennis      |
| XSusan Marcale , Check Signer                       | , Dance         |
| Petro Le Roux , Check Signer                        | , Swim & Dive   |
| x Erica Klomp , Check Writer                        | , Baseball      |
| x Angela Kim , Bookkeeper                           | , Cheer & Stunt |
| Grace Cha , e-Trans Reports                         | , Cheer & Stunt |
| x Puneet Kaur , Independent Parent Financial Review | , M Soccer      |
| x Kate Brown , Bank Deposits                        | , Football      |
| x Ashley Molloy , Square Device Administrator       | , Football      |
| x Renelle Maier , Parent Communications             | , Wrestling     |
| Mimi Evans , ASP Coordination                       | , Cheer & Stunt |
| x Bill Wagner , President                           | , Wrestling     |

### Agenda:

#### 1) Review General Fund Budget

25/26 GF Budget

| 2025/2026 Oak Ridge Sports Boosters Club General Fund Budget Projection |              |                       |                      |   |
|---|--------------|-----------------------|----------------------|---|
| Budget Category   | last year    | Budget Plan 2025/2026 | Year to Date Actuals | Comment   |
| BOY Balance   |              | \$14,521.42           |                      | General Fund BOFY (7/1/2025) balance  |
| Expense: Accounting   | -\$2,200.00  | -\$2,500.00           | -\$2,150.00          | tax filing paid. next is 1099 prep in January.  |
| Expense: Athletic Trainer   | -\$18,087.50 | -\$19,000.00          |                      | Reubin Zuniga, on campus and at EDH Physical Therapy  |
| Expense: Bank Fee   | -\$30.00     | -\$100.00             |                      | estimate based upon previous years fees   |
| Expense: BOD Donations  | -\$13,500.00 | -\$14,000.00          |                      | \$1000 for each BOD volunteer, donated to the teams of their direction.   |
| Expense: D&O and Liability Ins  | \$0.00       | -\$1,600.00           |                      | Do we need this to help motivate new parents to take on key BOD roles, e.g., Treasurer, Secretary and President?  |
| Expense: DOJ Charity Registration                                       | -\$200.00    | -\$200.00             | -\$200.00            | Paid  |
| Expense: Donation to Teams  | -\$39,250.00 | -\$25,000.00          |                      | after payment of expenses, BOD Donations and start up reserve, balance is donated evenly to all 25 sports teams (\$1000 per team)   |
| Expense: Website  | -\$383.64    | -\$500.00             |                      | estimated annual average: website hosting, domain name registration, occasional website updates   |
| Income: All Sports Pass   | \$49,081.00  | \$34,000.00           | \$24,812.25          | ASP purchases are down by about \$10,000 - \$12,000 from this time in previous years. This is likely due to an unexpected drop in home football games to just 5 home games because Davis HS dropped their FB program late last year after we'd already set the ASP price. |
| Income: Bank Interest   | \$13,076.83  | \$13,000.00           | \$3,909.53           | from money market account, certificate of deposit and credit card rewards   |
| EOY Balance   |              | -\$1,378.58           |                      | General Fund projected EOFY (6/30/2026) balance   |

### BW Comments:

The income from All Sports Pass (ASP) is roughly \$10,000 lower than this same time in previous years, and not expected to recover through winter sports sales. After review with several Board members involved with ASP promotions and the AD, it is recognized the \$70 price set last December for the 25/26 ASP is too high in comparison with Adult individual game admission \$11 for 5 home Football games. The price was originally set based upon an expected 7 home game schedule, but the preseason Honor Bowl was not hosted at Oak Ridge this year and the Davis HS game was dropped from the schedule just prior to the beginning of the season. Future Action: ASP price should be equal or less than full season home FB Adult individual game ticket purchase.

Cash reserves are sufficient to cover budgeted expenses, but may not be sufficient to fully fund the spring team donations (\$500 to each sport).

2) Fall Distribution to teams was approved by vote, - motion to approve (BW), Second (SM):

- Recognition of BOD Volunteering - \$500 per BOD member to associated teams (~\$7000), individual team benefit directions confirmed, as per attendance log at top.
- \$500 / team (\$12,500)

| Fall GF Donations to Teams | BOD Volunteer                                   | Donation for Volunteering | all teams   | total       |
|----------------------------|---|---------------------------|-------------|-------------|
| Alpine                     |   |                           | \$500.00    | \$500.00    |
| Baseball                   | Erica Klomp                                     | \$500.00                  | \$500.00    | \$1,000.00  |
| Basketball Men             |   |                           | \$500.00    | \$500.00    |
| Basketball Women           |   |                           | \$500.00    | \$500.00    |
| Cheer & Stunt              | Angela Kim,<br>Grace Cha,<br>Mimi Evans         | \$1,500.00                | \$500.00    | \$2,000.00  |
| Cross Country              |   |                           | \$500.00    | \$500.00    |
| Dance                      | Susan Marcale                                   | \$500.00                  | \$500.00    | \$1,000.00  |
| Flag Football Women        |   |                           | \$500.00    | \$500.00    |
| Football                   | Kate Brown,<br>Ashley Molloy,<br>Jessica Womack | \$1,500.00                | \$500.00    | \$2,000.00  |
| Golf Men                   |   |                           | \$500.00    | \$500.00    |
| Golf Women                 |   |                           | \$500.00    | \$500.00    |
| Lacrosse Men               |   |                           | \$500.00    | \$500.00    |
| Lacrosse Women             | Pam Gunning                                     | \$500.00                  | \$500.00    | \$1,000.00  |
| Soccer Men                 | Purneet Kaur                                    | \$500.00                  | \$500.00    | \$1,000.00  |
| Soccer Women               |   |                           | \$500.00    | \$500.00    |
| Softball                   |   |                           | \$500.00    | \$500.00    |
| Swimming & Dive            | Petro Le Roux                                   | \$500.00                  | \$500.00    | \$1,000.00  |
| Tennis Mens                |   |                           | \$500.00    | \$500.00    |
| Tennis Women               | Thanh Nguyen                                    | \$500.00                  | \$500.00    | \$1,000.00  |
| Track & Field              |   |                           | \$500.00    | \$500.00    |
| Volleyball Men             |   |                           | \$500.00    | \$500.00    |
| Volleyball Women           |   |                           | \$500.00    | \$500.00    |
| Water Polo Men             |   |                           | \$500.00    | \$500.00    |
| Water Polo Women           |   |                           | \$500.00    | \$500.00    |
| Wrestling                  | Renelle Maier,<br>Bill Wagner                   | \$1,000.00                | \$500.00    | \$1,500.00  |
| total                      |   | \$7,000.00                | \$12,500.00 | \$19,500.00 |

3) Review the need and quote for General Liability and D&O insurance (~\$1600 Inszone, previously Cummins Ins) - Historically, the club held this policy for the B&G auction for facility use and using an OR classroom for monthly meetings. Since 2019 both of these activities were dropped due to COVID 19 restrictions and have not resumed since. Per conversation with an individual knowledgeable about insurance and sports booster type organizations, Board member exposure / risk to lawsuit is minimal to non-existent for ORSB BOD since we do not make decisions about student activities or sports, and not having D&O insurance does not appear to be the impediment to parents volunteering for ORSB BOD leadership positions, vs time to volunteer. All agreed to hold off securing policy at this time, until such a time or event that coverage is required.

#### 4) Other

- Bill Wagner announced he will step down at the end of the 25/26 fiscal year (June 30, 2026).
- Meet with AD in December to discuss ORSB BOD succession planning.
- Spring BOD meeting planned for early March before Spring Break, consider in-person.

#### 5) Adjourn 7:32